



# 8<sup>th</sup> Annual Festive Artisans Market 2017

## General Information Sheet

**Sponsored by the Manitoba Crafts Museum and Library  
And Hosted at Manitoba Hydro Place**

**Date:** Wednesday, November 15, 2017, 10am - 4pm  
Set up will be on Wednesday, November 15, 2017, 8am - 10am



**Location:** Manitoba Hydro Place, 360 Portage Avenue

### **Sales Items**

The Artisans Market is a sale of unique, non-mass produced, hand made items.

Artisans residing in Manitoba will be given first consideration.

A wide range of media is desirable.

All items considered for sale will be subject to a jury process.

There are no low or high price limits to sale items.

We will not consider the following for sale in the Artisans Market:

- ◆ Food or Candy
- ◆ Cosmetics or Scented Materials
- ◆ Commercially Made Items
- ◆ Weapons or Drug Paraphernalia

### **Entry Fees**

\$60.00 / table

All vendors will be responsible for submitting applicable sales taxes.

### **Sales Space**

Space is limited in the facility – each participant will have one table and a limited amount of space beside the table. Details regarding space layout will be made following the selection process. Please include details about your display requirements on the Entry Form.

All vendors must maintain and staff their booths for the full hours of the sale. Failure to do so may result in non-inclusion in the Artisans Market in future years.

### **Publicity**

The event will be publicized by the sponsor and the host, but participants may advertise to their customers and in their communities as they see fit.

### **Security**

While every effort will be made to ensure adequate security, neither the Manitoba Crafts Museum and Library nor Manitoba Hydro are responsible for lost or stolen items. All vendors are responsible for their own insurance.

### **Submission and Notification Dates**

All submissions must be received by 4:00pm on September 1, 2017.

All applicants will be notified of the selection results by September 27, 2017.

### **For More Information Contact**

Andrea Reichert at the Manitoba Crafts Museum and Library (204) 487-6117 or [info@mcml.ca](mailto:info@mcml.ca).

# 8<sup>th</sup> Annual Festive Artisans Market 2017 — Entry Form

Wednesday, November 15, 2017

Sponsored by the Manitoba Crafts Museum and Library and Hosted by Manitoba Hydro

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ e-mail: \_\_\_\_\_

What medium/media does your work represent? \_\_\_\_\_

\_\_\_\_\_

Please provide a brief description of your work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Where have you previously shown or sold your work? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What price range will your work sell for? \_\_\_\_\_

Please describe your space or equipment requirements? \_\_\_\_\_

\_\_\_\_\_

I require an electrical hook-up

I agree to remove all unsold items and display equipment from Manitoba Hydro Place by 5pm on Nov 15, 2017.

**Jury Process:** New participants please include 5-10 printed images or send digital jpg images to info@mcml.ca. Max file size 500kb each or 5MB total. Participants who have been juried into a previous Artisans Market need not submit images as long as they are not introducing any different work. Past Artisans Market vendors are not guaranteed a space.

I have been previously juried into the Artisans Market and I am not introducing any different work.

**Please note: No additions or changes to any submission will be considered after the jury process is complete.**

**Promotion: Please answer the following to assist with our promotion of the sale.**

1. Which name would you prefer for promotional purposes? My personal name \_\_\_\_ . My business name \_\_\_\_ .
2. Do you have: Facebook \_\_\_\_ Twitter \_\_\_\_ or Instagram \_\_\_\_ ? To assist with promotion , please like/follow MCML on our social media pages and we will reciprocate. You will then be able to forward all our posts to your followers.
3. Please provide a website link we can use to promote your work: \_\_\_\_\_
4. Please submit one jpg photo (min 500kb) of your work to be used in any publicity (poster, website, social media).

**Payment:** Please include table rental payment with application. We accept cash, cheque, debit (on-site only) or Visa/MC \_\_\_\_\_ Exp \_\_\_\_ / \_\_\_\_

No payments will be processed until after the cancellation date of October 16, 2017.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Must have actual signature. Faxed and emailed copies with signature will be accepted. Do not just type in your name.

**Application due: September 1, 2017** Submit to: Manitoba Crafts Museum and Library – Attn. Andrea Reichert  
1-329 Cumberland Ave. Winnipeg, Manitoba, R3B 1T2 / [info@mcml.ca](mailto:info@mcml.ca) / (204) 487-6117